

Coffeeville School District

BOARD OF TRUSTEES

BOARD PACKET



“EXCELLENCE- FROM ALL- FOR ALL”

Regular Board Meeting
Thursday, April 18, 2024 at 06:00 PM

Coffeeville School District

96 Mississippi Street

Coffeeville, Mississippi

The Mission of the Coffeeville School District is Excellence - From All-For All **School Board Agenda**

Thursday, April 18, 2024 at 06:00 PM

AGENDA

Policy Site:

An asterisk (*) indicates that support information and / or materials have been or will be provided.

Agenda

1. **Call to Order - Ms. Polk, Board President**

2. **Accept and Approve the Regularly Called Board Agenda for Thursday, March 21, 2024.**

3. **Accept and Approve the Minutes from the February 15, 2024 Regularly Called meeting and the Special Called Board meeting held February 29, 2024.**

4. **Discussion/Action**

4.1: Recommendation to accept and approve hiring personnel as listed on the attachment for SY 2024-25.*
(Page 5)

4.2: Recommendation to accept and approve Pay Application and Certification Payment No. 04 to Upchurch Services LLC in the amount of \$273,125.00 using ARP ESSER Funds. (Page 7)

4.3: Discussion on the feasibility of purchasing spare bus(es). (Page 16)

4.4: Recommendation to accept and approve placing bid on (2) used operational buses for \$500.00 per bus with the Tunica County School District. (Page 17)

4.5: Recommendation to accept and approve Tony Holland as a Social Studies teacher/coach at Coffeeville High School pending background check for the 2024-2025 school year. ADD-ON (Page 18)

4.6: Recommendation to accept and approve Pay Application and Certification Payment No. 05 to Upchurch Services LLC in the amount of \$47,500.00 using ARP ESSER Funds. ADD-ON (Page 19)

4.7: Recommendation to accept and approve Demarius Bush as the Athletic Transporter for basketball, track and weightlifting for a stipend of \$3,000.00 for the 2024-2025 school year. ADD-ON. (Page 29)

5. **Consent Agenda**

5.1: Recommendation to accept and approve changing Officer Billy Moore's title from School Safety Officer (SSO) to School Resource Officer (SRO) effective immediately (Page 30)

- 5.2: Recommendation to accept and approve payment to Mr. Charles Turner for emergency work completed during snow storm for \$700.00 for repairs to gutter, cut-off valve at CHS and sewer pipe at CES. * (Page 31)
- 5.3: Recommendation to accept and approve payment for vandalized sink repairs in the boys restroom at CES by Mr. Charles Turner for \$165.00. * (Page 32)
- 5.4: Recommendation to accept and approve rate of notice for 2024 Summer Food Service Program as established by the Mississippi Department of Education. * (Page 33)
- 5.5: Recommendation to accept and approve final and administrative responsibility for the Summer Food Service Program for 2024. * (Page 35)
- 5.6: Recommendation to accept and approve adult rate for breakfast at \$2.52 and lunch \$4.33. * (Page 37)
- 5.7: Recommendation to accept and approve the Collaborative Agreement between Mississippi Action for Progress Inc. and Coffeeville School District for the 2024-2025 school year. (Page 38)
- 5.8: Recommendation to accept and approve the Transition Plan Agreement between Coffeeville School District and Mississippi Action for Progress, Inc for the 2024-2025 school year. (Page 47)
- 5.9: Recommendation to accept and approve the Partnership Agreement between Mississippi Action for Progress Inc., and the Coffeeville School District for the 2024-2025 school year. (Page 53)
- 5.10: Recommendation to accept and approve field trip to Enid, MS for Gifted Students to be exposed to immersive, interactive learning and to peak their intellectual curiosity on May 20, 2024. (Page 60)
- 5.11: Recommendation to accept and approve quote to E Fire, Fire Protection Experts to pay for annual inspection of fire extinguishers for the District Office, Maintenance Shop and buses. (Page 61)
- 5.12: Recommendation to accept and approve quote to E Fire, Fire Protection Experts to pay for annual inspection of fire extinguishers for Coffeeville Elementary School. (Page 62)
- 5.13: Recommendation to accept and approve quote to E Fire, Fire Protection Experts to pay for annual inspection of fire extinguishers for Coffeeville High, Technology Bldg., AG, and Gym. (Page 63)
- 5.14: Recommendation to accept and approve the Summer Food Services Program Site-Sponsor Agreement (Page 64)
- 5.15: Recommendation to accept and approve Family Medical Leave Act (FMLA) for Mrs. Madison Brewer-Hall effective March 27, 2024 through April 12, 2024. * (Page 67)
- 5.16: Recommendation to accept and approve letter of resignation from Sandra Varnado effective June 30, 2024. * (Page 71)
- 5.17: Recommendation to accept and approve Equipment Retirement/ Disposal List for Fixed Asset. (Page 72)
- 5.18: Recommendation to accept and approve the Procurement and Purchasing Policy for Food Services for the 2024-2025 school year. (Page 74)
- 5.19: Recommendation to accept and approve the Upward Bound Employee Recommendations for the 2024-2025 school year. ADD-ON (Page 77)

5.20: Recommendation to accept and approve the Memorandum of Understanding between the Mississippi Department of Education, Shirley Massey and the Coffeerville School District in the amount of \$60,683.48 (Reimbursable) for the Educator in Residence Program. ADD-ON (Page 78)

6. Superintendent's Monthly Report

6.1: Superintendent's Newsletter for April 2024 (Page 92)

6.2: Assistant Superintendent's Monthly Observation Report (Page 94)

6.3: Durrell Group Architect's Monthly Work Report (Page 95)

7. Financial - Business Department

7.1 Current Budget Status (Page 96)

7.3 Statement of Revenues and Expenditures (Page 101)

7.4 Cash Flow Statement by Month (Page 103)

7.5 Combined Balance Sheet (Page 104)

7.2 Reconciled Bank Statements (Page 108)

7.6 Claims Docket (Page 109)

8. Information

9. Executive Session

9.1: Legal Matters (V. Robinson) (Page 112)

9.2: Legal Matters (16th Section Land) (Page 113)

9.3: Personnel Matters (Dr. Reece) (Page 123)

9.4: Personnel Matters (Football Coach) (Page 124)

10. Approval to Adjourn