

**Coffeeville School District**  
**96 Mississippi Street      Coffeeville, MS**  
*The Mission of the Coffeeville School District is Excellence-From All-For All*

**Regular Board Meeting**

**September 21, 2023**

**6:00 PM**

**AGENDA**

An asterisk (\*) indicates that support information  
and/or materials have been or will be provided.

- 1. Call to Order**
- 2. Invocation**
- 3. Accept and approve the September 21, 2023, Regularly Called Board meeting agenda\***
- 4. Accept and approve the minutes from August 17, 2023 Regularly Called Board meeting and the August 24, 2023 Special Called Board meeting\***
- 5. Discussion /Action**
  - 5.1: Recommendation to accept and approve Billy Moore as the School Safety Officer (SSO) for the Coffeeville School District with \$29,000.00 prorated salary using Federal and District funds.
  - 5.2: Recommendation to accept and approve policy GBEO to create the School Safety Guardian Program that will allow Officer Billy Moore to serve as the School Safety Guardian in the Coffeeville School District with stipend set at \$100.00 per month. **ADD-ON**
  - 5.3: Recommendation to accept and approve rescheduling the Coffeeville High School “Class of 2024” Graduation Ceremony to Wednesday, May 22, 2024 at 7:00 PM on the Coffeeville High School Football Field site.
  - 5.4: Recommendation to accept and approve clear or mesh school bookbags policy effective January 1, 2024.
  - 5.5: Recommendation to accept and approve payment from Dexter Green, Superintendent to the District for returning non-working portable A/C unit to Home Depot in the amount of \$380.25. **ADD-ON**
  - 5.6: Recommendation to accept and approve payment of \$65,625.00 from MS Office of the State Auditor – Investigation Division with principal and interest. **ADD-ON**
  - 5.7: Recommendation to accept and approve Pastor Mitchell Steen to serve as a volunteer Bus Driver in the Coffeeville School District. **ADD-ON**
  - 5.8: Parent and community concerns discussion with Stanford Spearman (5 minutes)
- 6. Consent Agenda**
  - 6.1: Recommendation to accept and approve letter of resignation from Mr. Kennon Shelton effective September 21, 2023

6.2: Recommendation to accept and approve copier service agreement with Rayco Inc.  
with Coffeeville High School for SY 2023-24

6.3: Recommendation to accept and approve external partnership with the Excellence Group, LLC for Science instructional support for \$1,350.00 per day for (5) days totaling \$6,750.00

6.4: Recommendation to accept and approve external partnership with Greene Education Services for math and ELA instructional support for (15) days at \$1,350.00 per session totaling \$20,250.00.

6.5: Recommendation to accept and approve disposal of fixed asset items listed.

6.6: Recommendation to accept and approve emergency work order for DeNicholas Gladney for A/C work at Central Office and Coffeeville High School totaling \$250.00.

6.7: Recommendation to accept and approve the Human Capital Strategic Plan for SY 2023-24

6.8: Recommendation to accept and approve quote from MSBA WC Trust renewal from 10/01/2023 through 10/01/2024

6.9: Recommendation to accept and approve Shirley Brown, Upward Bound Instructor salary at \$25.00 per hour using Upward Bound Federal funds.

6.10: Recommendation to accept and approve payment for cost share on 16<sup>th</sup> section land located at 16-24N-4E to the MS Forestry Commission's Forest Resource Development.

6.11: Recommendation to accept and approve reimbursement of \$2,089.50 from the MS Forestry Commission cost share management plan.

6.12: Recommendation to accept and approve payment of \$6,849.00 to the MS Forestry Commission.

6.13: Recommendation to accept and approve field trip request for students and staff to attend Lafayette County College Fair.

6.14: Recommendation to accept and approve field trip to Alcorn State University on September 23, 2023.

6.15: Recommendation to accept and approve payment for Cline Tours to transport students to Alcorn State University for \$2,200.00.

6.16: Recommendation to accept and approve MAAP awards incentive field trip to Premier Lanes in Oxford, MS on September 22, 2023.

6.17: Recommendation to accept and approve letter of resignation from Shelisa Hair, Nurse effective September 1, 2023

6.18: Recommendation to accept and approve payment of \$100.00 to JC's Plumbing and Electrical to repair water leak at the CTE nurses building.

6.19: Recommendation to accept and approve payment to Durrell Design Group, PLLC for basic services provided through the bidding phase for \$4,865.00z.

6.20: Recommendation to accept and approve payment to Durrell Design Group, PLLC for schematic design phase for \$5,250.00.

6.21: Recommendation to accept and approve payment to Durrell Design Group, PLLC for construction document phase for \$28,875.00.

- 6.22: Recommendation to accept and approve payment to Durrell Design Group, PLLC for travel expenses from Jackson, MS to Coffeerville for \$1,695.92.
  - 6.23: Recommendation to accept and approve contract with Zoom Video Communications, Inc. for the 2023-2024 school year for \$5,400.00 using ARP ESSER Funds.
  - 6.24: Recommendation to rescind purchase of Courseware- Edmentum for \$7,353.00 using Federal funds.
  - 6.25: Recommendation to accept and approve Courseware- Edmentum for course requirements to be completed online at Coffeerville High School for the 2023-24 SY at a cost of \$7,353.00 paid using District funds.
  - 6.26: Recommendation to accept and approve Jennifer Brandon for School Day Transportation Bus Driver with supplement set at \$2,000.00 for SY 2023-24
  - 6.27: Recommendation to accept and approve the removal of old accounts payable and payroll checks as outstanding and correct from the general ledger for outstanding checks as of 2022 year end. **ADD-ON**
  - 6.28: Recommendation to accept and approve quote from ZOOM for \$5,400.00 using ARP/ESSER funds. **ADD-ON**
  - 6.29: Recommendation to accept and approve t-shirt fund raiser sponsored by Ms. Tittle, Cheer-Leader Sponsor **ADD-ON**
  - 6.30: Recommendation to accept and approve the annual Meat Sale fund raiser FAA activities and field trips. **ADD-ON**
- 7. Superintendent's Monthly Report**
- 7.1: Superintendent's Newsletter for September 2023
  - 7.2: Assistant Superintendent's Monthly Observation Report
  - 7.3: Durrell Architect's Monthly Report
- 8. Financial – Business Department – Mrs. Gaston, Business Manager \***
- 8.1: Claims Docket\*
  - 8.2: Current Budget Status\*
  - 8.3: Reconciled Bank Statements\*
  - 8.4: Statement of Revenues and Expenditures\*
  - 8.5: Cash Flow Statement by Month\*
  - 8.6: Combined Balance Sheet\*
- 9. Information**
- 9.1: The Coffeerville Football Pirates will play at Vardaman on Friday, September 22<sup>nd</sup> at 7 PM
  - 9.2: The Coffeerville Football Pirates will play Rossville Christian at **home** on Friday, September 29<sup>th</sup> at 7 PM
  - 9.3: The Coffeerville Football Pirates will play Ashland for **Homecoming** on Friday, October 6<sup>th</sup> at 7 PM
  - 9.4: The Coffeerville School District will be closed for Fall Break the week of October 9-13, 2023
  - 9.5: The Coffeerville Football Pirates will play Strayhorn High away on Friday, October 13<sup>th</sup> at 7 PM
- 10. Executive Session**
- 10.1: Mr. Baxter Swearingen- Student Matters (5 minutes)

- 10.2: Legal Matters
- 10.3: Student/Staff Safety Survey

**11. Approval to Adjourn**