

**Coffeeville School District**  
**Parent and Family Engagement Policy**  
**2021-2022**



**Dexter Green, Superintendent**  
**LaShanda Hoskins, Federal Programs Director**

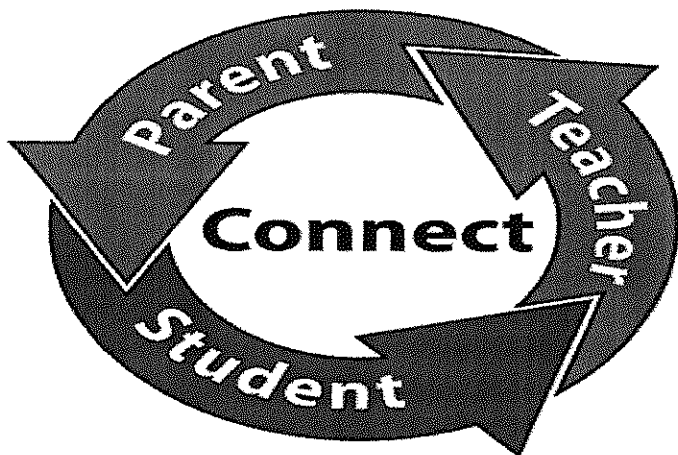
## **Parent and Family Engagement Policy**

The Coffeerville School District (CSD) recognized that family involvement is essential as we partner to educate our youth and prepare them for life-long learning. Schools, families and communities must all be actively involved in developing strong programs and policies that support the academic success of every student in the CSD. A well-organized school-parent/family partnership improves the educational, emotional, and social development of students. The Board of Education, Central Office Administrators, Building Level Principals, and teachers will participate in educational activities designed to establish and support an environment that fosters a positive home-school partnership. The board also encourages every school to form an active and effective parent-teacher organization.

## **WHAT IS FAMILY ENGAGEMENT?**

Family Engagement means the participation of parents and family members in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- A. That parents and/or guardians play an integral role in assisting their child's learning.
- B. That parents and/or guardians are encouraged to be actively involved in their child's education.
- C. That parents and/or guardians are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- D. The carrying out of other activities, such as those described in Section 116 of the ESSA.



## **ABOUT THE PARENT AND FAMILY ENGAGEMENT POLICY**

In support of strengthening student academic achievement, the Coffeeville School District (CSD) has developed this parent and family engagement policy that establishes the district's expectations and objectives for meaningful family engagement and guides the strategies and resources that strengthen school and parent partnerships in the district's Title I schools. This plan will describe CSD's commitment to engage families in the education of their children and to build the capacity in its Title I schools to implement family engagement strategies and activities designed to achieve the district and student academic achievement goals.

When schools, families, and communities work together to support learning, children tend to do better in school, stay in school longer and enjoy school more. Title I, Part A provides for substantive family engagement at every level of the program, such as in the development and implementation of the district and school plan, and in carrying out the district and school improvement provisions. Section 1116 of the Every Student Succeeds Act (ESSA) contains the primary Title I, Part A requirements for schools and school systems to involve parents and family members in their children's education.

Consistent with Section 1116, CSD will work with its Title I schools to ensure that required school-level parent and family engagement policies meet the requirements of Section 1116(b) and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESSA.

## **HOW WAS OUR PLAN DEVELOPED?**

The CSD included stakeholders in the planning, review, and improvement of the *Parent and Family Engagement Policy*. The plan was developed from stakeholder input and survey information collected. Approval was obtained after parents had the opportunity to view the plan on the website and/or paper copy. An Annual Meeting will be held in the spring to present and discuss the approved plan. The *Parent and Family Engagement* committee will also review the district's jointly developed school compact. This compact will outline how the entire school staff, parents, and students will share the responsibility for improved student academic achievement. The compact will describe not only the school's responsibilities for meeting and supporting the learning processes. The compact will address how parents have reasonable access to staff, receive frequent reports on their progress, and have the opportunity to volunteer and observe in the classroom.

## **RESERVATION OF FUNDS**

The CSD will reserve one percent from the total amount of Title I funds it reviews in FY22 to carry out the *Parent and Family Engagement Policy* as described in Section 1118 of the ESEA. Furthermore, CSD will distribute 95 percent of the amount reserved to all Title I schools to support their local-level parental and family engagement program and activities.



## **DISTRICT RESPONSIBILITIES**

- A. The CSD, including its Central Office staff and Board of Education, will create and maintain a responsive and welcoming atmosphere for parents and families.
- B. The CSD will conduct an annual needs assessment involving school employees, parents and students in an effort to plan for greater success in each school's academic and co-curricular success.
- C. The CSD will provide clear guidance and communication to assist each Title I school in developing and adequate *Parent and Family Engagement* plan that addresses their needs assessment and stakeholder recommendations.
- D. The CSD will involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of school parent and family engagement policy and the joint development of the schoolwide program plan.
- E. The CSD will collaborate with the community and other, local, state and national agencies to offer services for students, parents, and other family members.
- F. The CSD will provide technical assistance to all of its schools in the area of parental involvement and ascertain documentation from school sites that supports that parents are actively involved in the planning of various projects and expenditures in relation to the student academia.
- G. The CSD will utilize the local media, newsletters, and webpages to better communicate with parents, including advertising for budget meetings as well as advertising to solicit parent and community input into the Consolidate Federal Programs Application, and the annual review of the Family Involvement Policy.
- H. The CSD will assure that a written copy of this policy is available at each school site and at the Coffeerville School District Superintendent's Office.
- I. The CSD will include each year in its Parent-Student Handbook a proper procedure for parental grievance to promote professionalism and to ascertain resolution of problems.
- J. The CSD will annually update and post the *Parent and Family Engagement Policy* to parents and staff. The district policy, as well as the school level policy will be presented at the Annual Title I meetings for suggestions and approval. *[Section 1116(a)(2), ESSA.]*

## **SCHOOL RESPONSIBILITIES – BUILDING CAPACITY FOR INVOLVEMENT**

- A. Each Title I school will create a purposeful parent and family engagement plan which shall include the following:
  - (a) methods that will be utilized to promote positive school-to-home communications
  - (b) identification of professional development needs for teachers and staff to address appropriate ways in which to work with families,

- especially those of culturally diverse backgrounds and special needs (c) a greater understanding of types of learning that must take place within the home in order for a student to be successful within the school setting and (d) definitions of what constitutes effective parent/family engagement at each school site in accordance with the law, school regulations and district policies.
- B. Each Title I school will convene an annual meeting at a convenient time in which all parents/families are invited and encouraged to attend to inform them that their school receives Title I funds, that these funds come with requirements, and that they have a right to be involved. [Annual Meeting held in the spring]
  - C. Each Title I school will offer a flexible number of engagement meetings at convenient times.
  - D. Each Title I school shall provide opportunities for organized, ongoing and timely participation in planning, review and improvement of school programs to include, but not limited to, the Title I, Part A, Title II, and Title IV.
  - E. Each Title I school will provide information about Title I funded programs, and explanation of the curriculum and achievement levels the school uses, and the opportunity to meet regularly to discuss decision relating to the education of their child.

- F. Each Title I school will demonstrate an effort to reach families that lack representation, have transportation or child care issues, lack the confidence to approach school officials and/or have limited literacy or limited English language skills.
- G. Each Title I school will encourage parents and other family members to actively participate in all school related programs and activities.

### **GRIEVANCE PROCEDURE**

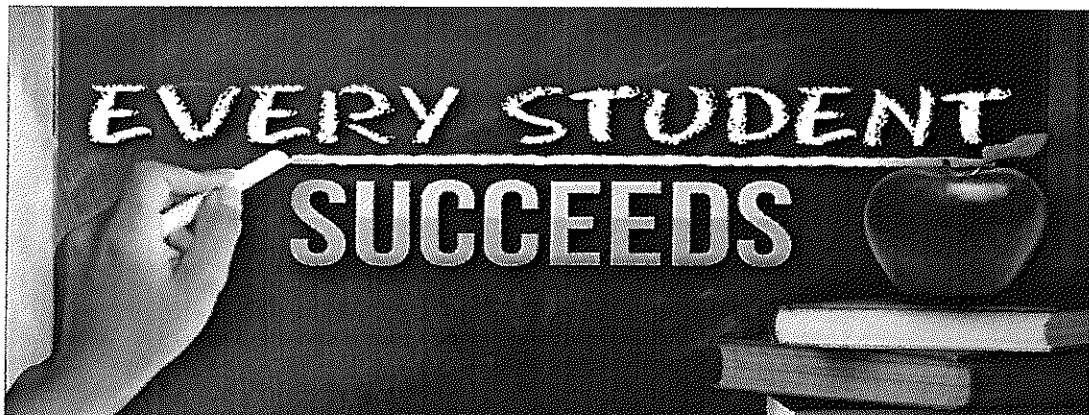
If for any reason parents are not satisfied with the parent and family engagement policies or procedures at their school site, they may address their grievances to the school site principal. If the school site principal is unable to resolve the issue for the parent, then the parent may contact the following individual at the CSD's Central Office: Dexter Green (Superintendent) or LaShanda Hoskins (Federal Programs Director). If the issue is still unresolved, parent may contact the CSD Board of Trustees (School Board) in writing to be placed on the next regular School Board meeting agenda to discuss and resolve the conflict.

## RESOURCES

1. What's in it For Parents:  
<http://nafsce.org/wp-content/uploads/2015/12/ESSA-Review.pdf>
2. Quick Brief on Family Engagement in EveryStudent Succeeds Act  
<http://ra.nea.org/wp-content/uploads/2016/06/FCE-in-ESSA-in-Brief.pdf>
3. Parent and Family Engagement Provisions in the Every Student Succeeds Act  
<http://civilrightsdocs.info/pdf/education/ESSA-Parent-Family-Engagement.pdf>

### **District Contact Information:**

96 Mississippi Street  
Coffeerville, Mississippi 38922  
coffeevilleschools.org  
Phone: 662-675-8941



**Title I Parent Involvement Policy Approved  
by the Coffeeville School Board:**

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**Roger Jackson, School Board President**

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**Dexter Green, Superintendent of Education**

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**LaShanda Hoskins, Federal Programs Director**

**Date Approved:** \_\_\_\_\_